

**Board of Public Works  
Meeting Minutes  
February 25, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, February 25, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for February 25, 2019. Said motion includes approval of the Minutes of the February 25, 2019 Board Meeting with the correction of \$50,000 not \$15,000 in Jeremy's report and approval of Claims to Date. Roll call vote: Voting aye: Schall, Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc., sensor cap replacement kit, \$575.97; Black Hills Energy, power plant gas, \$408.14; Blake Waldow, boot allowance, \$170.44; Cardmember Service, misc, \$1,338.20; Centurylink, telephone, \$55.07; City of Broken Bow Payroll Reimbursement, payroll, \$32,491.08; Custer County Chief, publication, \$119.04; Custer Transfer Station, fees collected, \$9,863.00; Fastenal Company, supplies, \$12.39; Granite Telecommunications, power plant phone, \$169.83; Holmes Plbg & Htg Supply Co., supplies, \$520.33; Lawson Products, Inc., fuse kit, \$77.14; Municipal Energy Agency of NE, RITA, \$3,727.41, power purchase, \$629,235.06; Midwest Laboratories, Inc., WW testing, \$50.00; Nebraska Public Health Environmental Lab, water testing, \$1,028.00; Neofunds, postage, \$400.00; Olsson, scada, \$430.12; Paulsen, Inc., concrete, \$5,393.35; Platte Valley Laboratories, Inc., wastewater testing, \$682.50; S & L Sanitary Services, trash fees, \$30,119.90; Trotter Fertilizer, tordon, \$185.76; Trotter Service, fuel, \$348.84; Total Bills = \$717,401.57.

Approval of Claims – February 25, 2019

Electric Department	\$	647,350.29
Water Department		15,914.34
Sewer Department		9,076.06
Power Plant		1,501.12
Billing		43,504.69
Fuel Station		55.07
	\$	<u>717,401.57</u>

Water and sewer rates were discussed. A representative from B-D was at the meeting and explained their position on the amount of the rate increases. Ordinances will be written up for a 20% rate increase for rural water and a 15% rate increase for rural sewer.

Sewer charges for empty houses and buildings were discussed. Property owners will be charged a sewer rate if they have either water or sewer service to the property. This will be put in the sewer rate ordinance.

ACE funds have been distributed for this year and the amount going to Broken Bow is \$6,409.00. Some of the ideas for use of the funds are the new Handibus, a picnic shelter at Melham Park, and a new restroom at Paul Brown Field. The Board will vote on where to distribute the funds at the next meeting.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- A primary jumper went out.
- JEO is working on the bid for the transmission job.
- They replaced lightbulbs throughout the Municipal Building with LED lightbulbs.

Darren Marten, Water/Sewer Superintendent:

- There was a water main break last week.
- They are doing some maintenance.

Moved by Blackburn, seconded by Jacobson, to adjourn the meeting at 1:28 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman