

**Board of Public Works
Meeting Minutes
February 11, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, February 11, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Butch Brunken called the meeting to order at 12:32 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Butch Brunken informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for February 11, 2019. Said motion includes approval of the Minutes of the January 28, 2019 Board Meeting, approval of Claims to Date, and January Treasurer's Report. Roll call vote: Voting aye: Schall, Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Beaver Bearing Company, coupler, \$48.46; Broken Bow Municipal Utilities, postage, \$531.84; Carquest, parts, \$191.04; Centurylink, telephone, \$127.45; City of Broken Bow, transfer & rent, \$49,696.70; City of Broken Bow Payroll Reimbursement, payroll, \$32,147.93; Cole Electric Company, power relay WWTP, \$171.00; Computers Plus/OSA, office supplies, \$131.56; Custer Public Power District, WWTP power, \$3,133.50; City of Broken Bow – Health Insurance, health insurance, \$15,788.83; Ditch Witch Undercon, initial service, \$500.00; Eakes Office Solutions, office supplies, \$80.23; Evans Feed Co, Inc., salt, \$7.20; Great Plains Communications, Inc, internet, \$116.95; Hire Right Solutions, Inc., drug testing, \$45.26; Hotsy Equipment Co., pressure washer, \$3,970.00; Invoice Cloud, credit card expense, \$86.80; JEO, water protection management plan, \$4,713.00; John Deere Financial, supplies, \$797.38; League of Nebr. Municipalities, snowball conference, \$340.00; Municipal Supply, of NE, supplies, \$1,154.17; Nebraska Municipal Power Pool, training group fee, \$500.00; Nebraska State Bank, bonds, \$49,997.00; Nebraska Water Resources Assoc, membership, \$105.00; Obrien's Hardware, supplies, \$83.92; One Call Concepts, Inc, locate expense, \$48.30; Platte Valley Laboratories, Inc., wastewater testing, \$515.00; Pracht's Ace Hardware, supplies, \$126.28; Productivity Plus Acct, supplies, \$949.67; S & L Sanitary Services, trash fees, \$40.75; Sage Payment Solutions, credit card fees, \$1,304.33; Shopko Stores Operating Co., binders, \$41.68; Viaero Wireless, telephone, \$90.70; Wenquist, Inc., supplies, \$439.39; Wesco Receivables Corp., wire & bulbs, \$2,133.70;

Western Area Power Admin., power purchases WAPA, \$21,283.65; Total Bills = \$191,438.67.

Approval of Claims – February 11, 2019

Electric Department	\$	144,012.57
Water Department		24,120.09
Sewer Department		15,072.18
Power Plant		1,147.35
Billing		<u>7,086.48</u>
	\$	191,438.67

Sewer charges for empty houses and buildings were discussed. The Board would like to see how the software can bill just sewer rates and to check on how many houses or buildings are vacant.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They had an outage at Trotters West.
- They are restocking a lot of inventory so some large invoices will be on the claims soon.
- They are replacing lights throughout the City buildings with LED lights.
- Jeremy is bidding out poles for summer projects that will cost approximately \$15,000.
- Jeremy updated the DMR at the power plant so they are in compliance.
- They generated last week.

Darren Marten, Water/Sewer Superintendent:

- They had two water main breaks last week.
- They are flushing sewers and cleaning out water meter pits.
- They did some plumbing at the police station last week.

Moved by Blackburn, seconded by Schall, to adjourn the meeting at 1:25 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman