

**CITY OF BROKEN BOW  
PARK BOARD AGENDA  
December 9, 2019 @ 5:10 P.M.  
City Hall Council Chambers  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Roll Call**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda**

- a. Approval of November 4, 2019 Minutes
- b. Park & Pool Financials

**E. Discussion**

- a. City Square Bathroom

**F. Unfinished Business:**

- a. Drinking Fountain – Lions Club

**G. New Business:**

- a. Open Park Board Position
- b. Park Update

**H. Adjournment**

**Broken Bow Park Board  
Meeting Minutes  
November 4, 2019**

The meeting of the Broken Bow Park Board was called to order November 4, 2019 in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Paul Holland called the meeting to order at 5:10 p.m. with the following Board Members present: Carlene Albin, Pam Schweitzer, Stephanie Evans, Pat Powers, and Paul Holland. Absent: Ryan Vonderohe and Jeff Oeltjen. It was announced that the Open Meetings Act was posted.

Moved by Albin, seconded by Evans, to approve the October 7, 2019 meeting minutes. The motion was passed unanimously.

The Board discussed the bathroom forums. The idea was presented to bring the bathroom that is completed at the Parks building to the square for a trial next spring. This will be discussed further at the next meeting.

Discussion was held regarding the Lions Club drinking fountain that was purchased for the Square, but was denied for the Square. The Lions Club will be asked if the location of the fountain can be changed. This will be discussed at the next meeting.

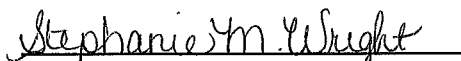
The next meeting will be moved to Monday, December 9<sup>th</sup> at 5:10 pm due to the Parade of Lights on December 2<sup>nd</sup>.

Darren gave a park update. They have two open positions in the Park Department right now. He has been advertising for the Park Foreman position, and recently posted for the Maintenance Worker. The Christmas lights will go up soon. They are getting everything finished up before winter weather.

Paul Holland discussed the possibility of having two meetings during the busy months. This will be discussed at the next meeting.

Carlene Albin announced that she is moving so she will not be able to be on the Board after this meeting. She updated the Board on the playground.

The meeting was adjourned at 6:06 p.m. The next regular meeting will be on Monday, December 9, 2019 at 5:10 p.m. in the Council Chambers.

  
Stephanie M. Wright, City Clerk

### City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2425.00	Park Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	160.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	10.00
09-2426.10	RV Park Rental Fees	5,832.98	6,721.86	0.00 %	0.00	0.00	(6,721.86)	6,866.04	35,329.01
09-2426.20	RV Park Rental Sales Tax	408.29	470.51	0.00 %	0.00	0.00	(470.51)	480.60	220.49
09-2426.30	RV Park Lodging Tax	143.73	152.63	0.00 %	0.00	0.00	(152.63)	248.36	(66.40)
<b>TOTAL Revenue</b>		<b>6,385.00</b>	<b>7,345.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,345.00)</b>	<b>7,595.00</b>	<b>35,653.10</b>

<b>Expense</b>									
Park									
09-3101.00	Salaries	3,054.40	55,142.99	0.00 %	0.00	0.00	(55,142.99)	26,833.60	139,078.10
09-3102.00	FICA/Medicare	229.28	4,203.05	0.00 %	0.00	0.00	(4,203.05)	2,010.06	10,476.75
09-3103.00	Pension	168.00	2,911.18	0.00 %	0.00	0.00	(2,911.18)	1,375.20	6,878.36
09-3104.00	Health Insurance	1,041.52	2,081.58	0.00 %	0.00	0.00	(2,081.58)	3,449.50	20,129.62
09-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	118.40
09-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3209.00	Printing & Publication	133.50	133.50	0.00 %	0.00	0.00	(133.50)	0.00	751.50
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	98.60	0.00 %	0.00	0.00	(98.60)	98.60	618.80
09-3220.00	Utilities	1,809.00	3,862.18	0.00 %	0.00	0.00	(3,862.18)	2,991.63	26,894.85
09-3221.00	Telephone/Internet	103.46	206.32	0.00 %	0.00	0.00	(206.32)	234.78	1,309.92
09-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3223.00	Supplies & Postage	0.00	0.00	0.00 %	0.00	0.00	0.00	21.47	887.32
09-3225.00	Gas and Oil	66.16	1,255.24	0.00 %	0.00	0.00	(1,255.24)	1,852.13	10,367.36
09-3310.00	Maint/Repair Equipment	437.79	437.79	0.00 %	0.00	0.00	(437.79)	4,295.39	22,545.85
09-3311.00	Maintenance & Repair Bldg	0.00	513.64	0.00 %	0.00	0.00	(513.64)	0.00	4,375.84
09-3339.00	Maintenance/Repair Grounds	2,004.10	2,335.78	0.00 %	0.00	0.00	(2,335.78)	5,742.87	44,684.63
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	247.37
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	1,665.05
09-3410.00	Equipment Purchases	216.51	433.02	0.00 %	0.00	0.00	(433.02)	1,053.00	24,606.96
09-3410.01	Safety Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	110.72
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	0.00 %	0.00	0.00	0.00	630.92	4,697.44
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	15,000.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	976.92	976.92	0.00 %	0.00	0.00	(976.92)	0.00	118.78
<b>TOTAL Expense</b>		<b>10,289.94</b>	<b>74,591.79</b>	<b>0.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>(74,591.79)</b>	<b>50,589.15</b>	<b>335,563.62</b>

<b>PROFIT / (LOSS) :</b>	<b>(3,904.94)</b>	<b>(67,246.79)</b>	<b>0.00</b>	<b>0.00</b>	<b>67,246.79</b>	<b>(42,994.15)</b>	<b>(299,910.52)</b>
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# City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
<b>Revenue</b>									
Swimming Pool									
10-2427.00	Admissions	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	25,421.84
10-2428.00	Concessions	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	5,124.79
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	6,265.00
<b>TOTAL Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,811.63</b>
<b>Expense</b>									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	58,048.58
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	4,440.76
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	75.40
10-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	40.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.47	0.00 %	0.00	0.00	(0.47)	0.57	1,801.94
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	435.00
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	90.00
10-3220.00	Utilities	129.08	660.18	0.00 %	0.00	0.00	(660.18)	734.94	12,335.71
10-3221.00	Telephone/Internet	140.26	140.26	0.00 %	0.00	0.00	(140.26)	62.14	1,432.04
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	3,294.24
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	740.62
10-3311.00	Maintenance & Repair Bldg	15.65	15.65	0.00 %	0.00	0.00	(15.65)	3,583.08	20,792.53
10-3339.00	Maintenance/Repair Grounds	107.98	230.39	0.00 %	0.00	0.00	(230.39)	14.77	6,104.74
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	1,340.49
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	847.23
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	8,636.73
<b>TOTAL Expense</b>		<b>392.97</b>	<b>1,046.95</b>	<b>0.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,046.95)</b>	<b>4,395.50</b>	<b>120,456.01</b>
PROFIT / (LOSS) :		<b>(392.97)</b>	<b>(1,046.95)</b>		<b>0.00</b>	<b>0.00</b>	<b>1,046.95</b>	<b>(4,395.50)</b>	<b>(83,644.38)</b>

# City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total

Date Range : 11/1/2019 To 11/30/2019  
Report is for 09-0990.00 through 10-3433.00.  
Only Active accounts are included.  
Report order = fund  
Transaction Source Code = Include All