

**Board of Public Works
Meeting Minutes
December 20, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, December 20, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Schall, seconded by Jacobson, to approve the Consent Agenda for December 20, 2018. Said motion includes approval of the Minutes of the December 10, 2018 Board Meeting, approval of Claims to Date, and November Treasurer's Report. Roll call vote: Voting aye: Schall, Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Barbara Bacon, refund overpayment, \$335.98; Carquest, supplies, \$309.76; Centurylink, telephone, \$183.15; City of Broken Bow Payroll Reimbursement, payroll, \$35,540.42; Custer County Chief, publication, \$137.93; Ditch Witch Undercon, vacuum, repairs, \$49,379.32; Granite Telecommunications, power plant phone, \$168.43; Kully Pipe & Steel Supply, supplies, \$348.47; Matheson Tri-Gas, Inc, oxygen, \$346.36; Midwest Connect, ink for postage machine, \$288.90; Municipal Energy Agency of NE, RITA, \$3,727.60; Obiren's Hardware, supplies, \$393.71; Olsson, SCADA, \$534.14; Plains Equipment Group Broken Bow, bolts & nuts, \$5.37; S & L Sanitary Services, trash fees, \$40.75; Trotter Service, diesel, \$5,989.62; Wenquist, Inc., parts, \$102.14; Total Bills = \$97,832.05.

Approval of Claims – December 20, 2018

Electric Department	\$	19,251.28
Water Department		57,113.00
Sewer Department		7,271.47
Power Plant		1,006.55
Billing		7,145.06
Fuel Station		<u>6,044.69</u>
	\$	97,832.05

Water and sewer rates and budgets were discussed.

Gene discussed the various heating assistance options.

Moved by Jacobson, seconded by Brunken, to approve making the Electrical Superintendent as the person in charge of approving arrangements for disconnect and the City Treasurer as the person who can make arrangements in the absence of the Electrical Superintendent. Roll call vote: Voting aye: Schall, Jacobson, Blackburn, Chapin, and Brunken. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are doing some tree trimming.
- There are some street lights that they are fixing.
- They generated Tuesday.
- The state boiler inspector was here yesterday.

Darren Marten, Water/Sewer Superintendent:

- They have been flushing sewers.
- They have been finding the force main on South N Street.

Moved by Brunken, seconded by Jacobson, to adjourn the meeting at 1:30 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman