

**Board of Public Works  
Meeting Minutes  
December 11<sup>th</sup>, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, December 11, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Jess Taylor. Absent: Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Taylor, to approve the Consent Agenda for December 11, 2017. Said motion includes approval of the Minutes of the November 27, 2017 Board Meeting, approval of Claims to Date, and November Treasurer's Report. Roll call vote: Voting aye: Taylor, Blackburn, Brunken, and Chapin. Nays: None. Motion carried.

Cardmember Service, alarm system, 5.95; Carquest of Broken Bow, parts, 14.02; CenturyLink, telephone, 51.16; City of Broken Bow, transfer & rent, 45,911.77; City of Broken Bow Payroll Reimbursement, payroll, 30,063.54; Culligan, salt, 52.50; Custer Public Power District, WWTP, 2,467.88; Custer Transfer Station, fees, 9,896.00; City of Broken Bow – Health Insurance, insurance, 16,510.90; Dakota American Transformers, Inc., transformers, 19,980.00; Deb's Embroidery Shop, shirts, 293.80; Dutton-Lainson Company, supplies, 1,150.51; Eakes Office Solutions, supplies, 338.65; Electrical Engineering & Equipment, supplies, 790.13; Fastenal Company, truck box, 1,119.90; Gateway Motors, Inc., battery, 148.73; Great Plains Communications, Inc., telephone, internet, 116.95; Grocery Kart, coffee, 19.76; Hilti Inc., tools, 439.35; Hire Right Solutions, Inc., drug testing, 43.26; Invoice Cloud, credit card, 185.60; Johnson Service Company, sewer mains, 2,811.60; Mead Lumber, supplies, 621.08; Municipal Energy Agency of NE, RITA, 3,727.60; Myers Construction, rock hauling, 2,300.00; Nebraska Municipal Power Pool, software fee, 2,394.66; Obrien's Hardware, supplies, 598.86, 247.97; One Call Concepts, Inc., monthly fee, 32.55; Paulsen, Inc., sand & gravel, 2,938.41; Post Master, box fee, 274.00; Pracht's Ace Hardware, supplies, 113.47; Railroad Management Company III, LLC, powerline crossing, 392.33; S & L Sanitary Services, trash, 30,348.40, 40.75; Schmick's Market, supplies, 21.45; Doug Staab, boot allowance, 132.13; USA Blue Book, probe service kit, 270.90; V-Bar Inc., supplies, 4.28; Viaero Wireless, telephone, 90.56; Wesco Receivable Corp., line supplies, 3,051.91; Western Area Power Admin., power, 22,827.37; Total Bills = \$202,840.64.

Approval of Claims – December 11, 2017

Electric Department	\$	113,757.91
Water Department		19,090.64
Sewer Department		17,315.59
Power Plan		57.45
Billing		52,567.89
Fuel Station		<u>51.16</u>
	\$	202,840.64

Doug and Darren presented the idea of using USIC to contract out locates. This will free up the foremen to work on the projects for each department. Doug will check on contract lengths and terms.

Darren reported that they will be boring in a sewer line on North 18<sup>th</sup> from North B Street and go north. This will allow for sewer access to the three owners on the west side of the street.

The next meeting will be changed to December 26<sup>th</sup> at 11:00 a.m.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew has the transformer at the hospital set.
- The contractors are pulling underground this week.
- There was an outage on North H.
- Century Link is powered up.

Darren Marten, Water/Sewer Superintendent:

- Darren is working on getting sewer lines on South 13<sup>th</sup> and North 18<sup>th</sup>.
- Darren's crew is putting tin on the shed.

Moved by Taylor, seconded by Brunken, to adjourn the meeting at 1:14 p.m. Roll call vote: Ayes: Taylor, Brunken, Blackburn, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

\_\_\_\_\_  
/s/Gene Chapin, Chairman