

**Board of Public Works
Meeting Minutes
December 10, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, December 10, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, and Bill Blackburn. Absent: Butch Brunken. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Blackburn, to approve the Consent Agenda for December 10, 2018. Said motion includes approval of the Minutes of the November 26, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Schall, Chapin, Jacobson, and Blackburn. Nays: None. Motion carried.

Jeff Berghorst, boot allowance, \$200.00; Broken Bow Municipal Utilities, postage, \$473.12; City of Broken Bow, transfer & rent, \$48,284.94; City of Broken Bow Payroll Reimbursement, payroll, \$34,581.79; Culligan, salt, \$54.00; Custer Public Power District, power wwtp, \$2,939.75; Deb's Embroidery Shop, cap & logos, \$360.00; Eakes Office Solutions, office supplies, \$47.85; Garrett Tires & Treads, repairs, \$72.10; Great Plains Communications, internet, \$116.95; Grocery Kart, cooler & coffee, \$49.91; Hire Right Solutions, Inc., drug testing, \$45.24; Holmes Plbg & Htg Supply Co., amatrol well x troll, \$208.65; Hampton Inn – Kearney, Jeremy hotel, \$159.00; Invoice Cloud, credit card, \$86.40; JEO, drinking water protection plan, \$1,623.25; Mead Lumber Co, supplies, \$1,388.66; Municipal Energy Agency NE, power purchases, \$551,108.90; Municipal Supply, of Nebr., operating supplies, \$24.28; Nebraska Municipal Power Pool, software fee, \$2,431.04; Nebraska State Bank, bonds, \$49,997.00; One Call Concepts, Inc., locates, \$60.72; Postmaster, box fee, \$274.00; Pracht's Ace Hardware, Inc., supplies, \$177.96; Railroad Management Company III, LLC, license fees, \$431.56; Sage Payment Solutions, credit card fees, \$1,172.04; Shirts, Signs, Mugs & More, caps, \$131.25; Titan Machinery-North Platte, filters, \$260.36; V-Bar Inc., repairs, \$29.50; Viaero Wireless, telephone, \$90.70; Wesco Receivables Corp., line supplies, \$329.14; Western Area Power Admin., power purchases, \$19,452.90; Total Bills = \$716,662.96.

Approval of Claims – December 10, 2018

Electric Department	\$	683,872.01
Water Department		10,916.98

Sewer Department	10,714.58
Power Plant	850.57
Billing	<u>10,308.82</u>
	\$ 716,662.96

Water and sewer rates were discussed. Darren will bring rate suggestions to the next meeting.

Moved by Jacobson, seconded by Schall, to approve Ordinance 1193, Electric Rates, with the changes of \$34.60 on the General Service Single monthly customer charge, and \$80.00 on the General Service Three monthly customer charge. Roll call vote: Voting aye: Schall, Jacobson, Blackburn, and Chapin. Nays: None. Motion carried.

Moved by Jacobson, seconded by Schall, to move the second meeting in December to the same day that Council is moved at 10:00 a.m. Roll call vote: Voting aye: Schall, Chapin, Jacobson, and Blackburn. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- There were three outages with the storm.
- They have been doing tree trimming on the south side of town.

Darren Marten, Water/Sewer Superintendent:

- Darren has been working on the water rates.
- They have been doing equipment maintenance and sewer flushing.

Moved by Schall, seconded by Jacobson, to adjourn the meeting at 1:38 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman