

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
February 25, 2020 @ 6:00 PM  
Broken Bow Library  
626 South D Street, Broken Bow, NE**

**Meeting Procedure**

*The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.*

**A. Call to Order**

**B. Open Meetings Act:** This is an open meeting of the Broken Bow City Council. The City of Broken Bow abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in this room as required by law.

**C. Roll Call**

**D. Pledge of Allegiance**

**E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

**F. Consent Agenda:** Consideration of approving the consent agenda items for February 25, 2020, which will include the following:

- a. Approval of Minutes of February 11, 2020 Meeting
- b. Approval of Bills as Posted
- c. Approval of January Treasurer Report

**G. New Business:**

- a. **Appointment to the Broken Bow Housing Authority** – Consideration of approving the appointment of Cynthia Ruzicka to the Broken Bow Housing Authority to fill the vacant seat that will expire August 2021.
- b. **Audit Report** – Consideration of approving the annual audit report for the year ending September 30, 2019.
- c. **Street Improvement District for Memorial Drive Project** – Consideration of approving the creation of a Street Improvement District (SID) for the Memorial Drive Project.
- d. **Public Hearing on Ordinance 1220, Merging the Offices of City Clerk & City Treasurer & Adding the Office of Deputy Clerk** – Consideration of opening a public hearing regarding Ordinance 1220, Merging the Offices of City Clerk & City Treasurer & Adding the Office of Deputy Clerk.

**\*\*Please click on the letter next to the agenda item to see the information associated with that item.**

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- e. **Waive Three Readings of Ordinance 1220** – Consideration of waiving the three readings of Ordinance 1220.
- f. **Ordinance 1220, Merging the Offices of City Clerk & City Treasurer & Adding the Office of Deputy Clerk** – Consideration of approving Ordinance 1220.
- g. **Appointment of City Clerk-Treasurer** – Consideration of appointing Stephanie Wright as the City Clerk-Treasurer.
- h. **Public Hearing on Ordinance 1221, Amended Wage Ordinance** – Consideration of opening a public hearing on Ordinance 1221, Amended Wage Ordinance.
- i. **Waive Three Readings of Ordinance 1221** - Consideration of waiving the three readings of Ordinance 1221.
- j. **Ordinance 1221, Amended Wage Ordinance** – Consideration of approving Ordinance 1221.

**H. Comments by Mayor and Council Members Concerning City Departments.**

**I. Adjournment**

***The next City Council Meeting will be on Tuesday, March 10, 2020 @ 6:00 pm @ the Broken Bow Public Library.***

**Upcoming Events**

- **March 2** – Park Board Meeting at 5:10 pm @ Municipal Building
- **March 3** – Board of Adjustment Meeting at Noon @ Municipal Building
- **March 9** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.