

**Board of Public Works
Meeting Minutes
August 27, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, August 27, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, Dan Jacobson, and Chad Schall. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Schall, seconded by Jacobson, to approve the Consent Agenda for the August 27, 2018. Said motion includes approval of the Minutes of the August 13, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Chapin, Blackburn, and Jacobson. Nays: None. Motion carried.

Arrow Seed Company, Inc., turf mix, \$374.50; Barco Municipal Products, Inc., supplies, \$1,341.13; Black Hills Energy, power plant gas, \$1,126.93; Brad White Equipment, backhoe bucket bracket, \$264.00; Cardmember Service, alarm system, \$5.95; Centurylink, telephone, \$366.79; City of Broken Bow Payroll Reimbursement, payroll, \$32,088.93; Colonial Research Chemical Corp., supplies, \$422.65; Custer Transfer Station, fees, \$9,911.00; City of Broken Bow – Health Insurance, health insurance, \$12,999.96; Exline, Inc., supplies power plant, \$929.46; Granite Telecommunications, power plant phone, \$159.81; John Deere Financial, supplies, \$69.52; Lawson Products, Inc., supplies, \$121.88; Mark Wells, boot allowance, \$100.00; Municipal Energy Agency of NE, power purchase, \$597,481.47; Nebraska Public Health Environmental Lab, water testing, \$3,306.00; Neofunds, postage, \$400.00; Olsson Associates Engineering, SCADA, \$7,265.90; Paulsen, Inc., concrete, \$2,529.48; Patrick Flynn, boot allowance, \$90.94; Power Delivery Program, Inc., Houser test, \$10.00; Rayne Houser, CDL, \$32.43; Rod's, repairs to truck, \$2,210.85; S & L Sanitary Services, fees, \$30,381.90; Titan Machinery-North Platte, mini-excavator lease, \$4,750.00; Total Bills = \$708,741.48.

Approval of Claims – August 27, 2018

Electric Department	\$	614,171.83
Water Department		19,917.32
Sewer Department		17,597.00
Power Plant		7,171.54
Billing		49,778.92
Fuel Station		<u>104.87</u>
	\$	708,741.48

Doug Staab introduced Jeremy Tarr as the new Electrical Superintendent.

The Board does not have any changes on the budget.

Darren Marten discussed two quotes that he received for a vacuum for the water/sewer department. Moved by Jacobson, seconded by Blackburn, to postpone a decision on the vacuum until the September 24th meeting. Roll call vote: Voting aye: Brunken, Schall, Chapin, Blackburn, and Jacobson. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- They are still working on the 69kv refurbish project.
- The power plant didn't pass the capability test in July, but they are considering reducing the capacity for this year.
- Street lights by the fire hall have been installed.
- They are working on the upgrade between 5th and 6th Avenue.

Darren Marten, Water/Sewer Superintendent:

- A motor shorted on Well #5.
- They will be boring a new water line for Bill Butler.
- They are doing some work at the wastewater treatment plant.

Moved by Blackburn, seconded by Brunken, to adjourn the meeting at 1:02 p.m. Roll call vote: Ayes: Blackburn, Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman