

**Board of Public Works
Meeting Minutes
August 13, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, August 13, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, Dan Jacobson, and Chad Schall. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for August 13, 2018. Said motion includes approval of the Minutes of the July 23rd, 2018 Board Meeting, approval of Claims to Date, and July's Treasurer's Report. Roll call vote: Voting aye: Brunken, Schall, Chapin, Blackburn, and Jacobson. Nays: None. Motion carried.

Analysts, Inc./Inspectorate America Corp, oil samples, \$52.70; Arrow Seed Company, Inc., gloves, \$41.70; Baxter Welding, LLC, angle iron, \$34.35; Broken Bow Municipal Utilities, postage, \$1,041.54; Black Hills Energy, power plant gas, \$79.65; Carquest of Broken Bow, parts, \$559.53; CDW Government, Inc., SCADA, \$313.64; Central Nebraska Medical Clinic, drug testing, \$385.00; City of Broken Bow, transfer & rent, \$46,108.18; City of Broken Bow Payroll Reimbursement, payroll, \$33,918.57, \$33,635.40; Custer County Chief, publication, \$126.19; Custer Public Power District, WWTP, \$6,938.24, locate expense, \$501.40; Custer Transfer Station, fees, \$9,912.00; City of Broken Bow – Health Insurance, health insurance, \$16,604.54; Dana F. Cole & Company, LLP, audit, \$5,300.00; Ditch Witch Undercon, safety restraints, \$857.28; Dutton-Lainson Company, line supplies, \$8,032.50; Eakes Office Supplies, supplies, \$63.17; Electrical Engineering & Equipment, line supplies, \$180.53; Evans Feed Co, Inc., gloves, \$47.00; Exline, Inc., power plant engine maint, \$374.83; Garrett Tires & Treads, tire repair, \$25.46; Great Plains Communications, Inc., internet, \$116.95; Grocery Kart, supplies, \$133.83; Hire Right Solutions, Inc., drug testing, \$181.04; Invoice Cloud, credit card expenses, \$86.40; JEO, electrical mapping, \$388.75; John Deere Financial, supplies, \$972.83; Lawson Products, Inc., washers, \$39.38; Mead Lumber Co, supplies, \$612.12; Municipal Energy Agency of NE, power purchase, \$566,765.49, RITA, \$3,727.60; Municipal Supply, of Nebr., supplies, \$1,082.56; Nebraska Public Health Environmental Lab, water testing, \$60.00; Nebraska State Bank, bonds, \$49,744.00; Obrien's Hardware, supplies, \$488.85; One Call Concepts, locates, \$81.96; Paulsen, Inc., concrete, \$560.54; Plains Equipment Group, blades, \$78.52; Platte Valley Laboratories, Inc., wastewater testing, \$695.00; Pracht's Ace Hardware, Inc., supplies, \$78.85; Productivity Plus Acct, blank plate, \$255.00; Power Solutions, repairs, \$541.52; Railroad Management Company III, LLC, pipeline, \$214.01; S & L Sanitary Services,

fees, \$30,311.65, \$40.75; SBS Inspections, Inc., pole testing, \$1,495.00; Randy Schweitzer, boot allowance, \$32.43; Siteone Landscape Supply LLC, conduit, \$266.40; Titan Machinery-North Platte, electrical backhoe, \$34,907.56, skid steer lease, \$4,750.00; USA Blue Book, supplies, \$301.02; Viero Wireless, telephone, \$90.35; Wenquist, Inc., parts, \$39.91; Wesco Receivables Corp., supplies, \$5,316.30; Western Area Power Admin., power purchase, \$24,129.63; Yant Equipment Co, Inc., fuel station cards, \$357.65; Total Bills = \$893,077.25.

Approval of Claims – August 13, 2018

Electric Department	\$	776,411.07
Water Department		24,741.58
Sewer Department		23,798.33
Power Plant		6,390.12
Billing		61,378.50
Fuel Station		<u>357.65</u>
	\$	893,077.25

City Administrator Brent Clark informed the Board that Jeremy Tarr has been hired to fill the Electrical Superintendent Position and will start on August 20th.

The Board looked over the proposed budget for 2018-2019 fiscal year.

Darren Marten discussed the large decrease in the water and sewer incomes. B-D had decreased their usage by over half in the last three years. This decrease is hurting the water and sewer departments. The well field and wastewater treatment plant were built to accommodate B-D's usage. Now they are not being used as much, but we still have the bond payments. Brent and Darren are going to talk with people at B-D and look into the possibility of an industrial rate for large businesses.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- He is advertising for a lineman since a person left.

Darren Marten, Water/Sewer Superintendent:

- They finished the water line between 5th Avenue and 6th Avenue.
- He has been working on the budget.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 1:16 p.m. Roll call vote: Ayes: Blackburn, Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman