

**Board of Public Works
Meeting Minutes
August 12, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, August 12, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 1:08 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Travin Flynn, Butch Brunken, and Russ Smith. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Schall, to approve the Consent Agenda for August 12, 2019. Said motion includes approval of the Minutes of the July 22, 2019 Board Meeting, approval of Claims to Date, and July Treasurer's Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Flynn, Smith, and Chapin. Nays: None. Motion carried.

Altec Industries, Inc., truck repairs, \$479.31; Aqua-Aerobics Systems, Inc., actuator joyce, \$8,035.85; Beaver Bearing Company, supplies, \$13.61; Broken Bow Municipal Utilities, bond transfers, \$49,997.00; Black Hills Energy, power plant gas, \$398.23; Carquest of Broken Bow, parts, \$697.97; Central Nebraska Medical Clinic, drug testing, \$110.00; Centurylink, phone, \$132.22; City of Broken Bow, transfer & rent, \$41,342.14; City of Broken Bow Payroll Reimbursement, payroll, \$32,594.10, \$33,466.07; Custer County Chief, publication, \$143.26; Custer Public Power District, power for WWTP, \$6,465.64, locate expense, \$204.90; Custer Transfer Station, fees, \$9,825.00; City of Broken Bow – Health Insurance, \$16,771.81; Eakes Office Solutions, supplies, \$119.16; Gateway Motors, Inc., truck repair, \$179.54; Great Plains Communications, Inc., internet & telephone, \$161.74; Grocery Kart, supplies, \$37.80; Hilti Inc., tools, \$2,174.78; Harold K. Scholz Co., power plant engine repair, \$14,172.65; Invoice Cloud, credit card expenses, \$90.40; John Deere Financial, supplies, \$95.03; Jeffres Sand and Gravel, rock, \$8,391.28; Kully Pipe & Steel Supply, round tube, \$76.69; Lawson Products, Inc., tool & supplies, \$239.58; Mead Lumber Co, supplies, \$1,091.65; Municipal Energy Agency of NE, power purchases, \$513,777.82; Myers Construction Inc., sludge removal, \$73,927.50; Malloy Electric, power plant engine repairs, \$24,776.80; Municipal Chemical Supply, hypochlorit, \$626.00; Nebraska Public Health Environmental Lab, water testing, \$60.00; Obrien's Hardware, supplies, \$298.75; One Call Concepts, Inc., locate expense, \$75.60; Paulsen, Inc., rock, \$348.28; Plains

Equipment Group, parts, \$3.08; Pracht's Ace Hardware, Inc., supplies, \$8.75; Productivity Plus Acct, parts, \$36.16; Railroad Management Company III, LLC, pipeline crossing, \$235.41; S & L Sanitary Services, collections, \$29,643.70, trash fees, \$40.75; Sage Payment Solutions, credit card fees, \$1,078.42; Stuart C Irby Co, wire, \$3,563.10; USA Blue Book, supplies, \$211.67; Viaero Wireless, telephone, \$81.64; Wenquist, Inc., parts, \$60.14; Wesco Receivables Corp., line supplies, \$3,115.34; Western Area Power Admin., power purchases, \$24,129.63; Total Bills = \$903,605.95.

Approval of Claims – August 12, 2019

Electric Department	\$	671,835.51
Water Department		30,109.91
Sewer Department		110,249.86
Power Plant		41,353.37
Billing		<u>50,057.30</u>
	\$	903,605.95

Nancee informed the Board that the only change in the budget was the purchase of the sewer truck. There is money for a five year lease of the sewer truck, not the purchase of a truck. Also it is not a guarantee that a truck will be leased. It will be up to the Board whether the truck is leased.

Gene presented the idea of having a listing of projects that are in the future and ongoing with a weekly, monthly, and yearly list. The Board did not feel like this was a bad idea. The list from the weekly department head meetings will be emailed to everyone as a start for the lists.

Moved by Brunken, seconded by Schall, to advertise for sealed bids for boring the highway 2 water line project. Roll call vote: Voting aye: Jacobson, Flynn, Smith, Schall, and Brunken. Nays: None. Abstain: Chapin. Motion carried.

Moved by Chapin, seconded by Brunken, to approve the hourly rate contract with Schmader Electric for electric line work. Roll call vote: Voting aye: Schall, Chapin, Smith, Brunken, Jacobson, and Flynn. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are working on the South 3rd project and will back feed Vet Care.
- They are still working on the problem at the 5th Avenue Substation. They have been working with an ABB representative.
- Everything in the power plant is fixed. They are waiting on the date for the MEAN capability test.
- Jeremy will be at MEAN meetings on Wednesday and Thursday in Lincoln.

Darren Marten, Water/Sewer Superintendent:

- They are working along Highway 2 by Black Hills Energy, Varney Health Mart, and Coble Construction.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 1:40 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman