

**Board of Public Works
Meeting Minutes
April 9th, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 9, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, Jess Taylor, and Dan Jacobson. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Jacobson, to approve the Consent Agenda for April 9, 2018. Said motion includes approval of the Minutes of the March 26, 2018 Board Meeting, approval of Claims to Date, and March Treasurer's Report. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, Taylor, and Chapin. Nays: None. Motion carried.

Broken Bow Municipal Utilities, postage, \$475.04; Bound Tree Medical, CPR masks, \$74.00; Century Link, telephone, \$135.68; City of Broken Bow, transfer & rent, \$48,677.74; City of Broken Bow Payroll Reimbursement, payroll, \$28,687.63; Colonial Research Chemical Corp., chemicals, \$1,788.35; Custer Public Power District, WWTP, \$2,812.86; Dutton-Lainson Company, line supplies, \$2,525.20; Eakes Office Solutions, office supplies, \$39.98; Electrical Engineering & Equipment, lights, \$620.36; Great Plains Communications, Inc., internet, \$116.95; Grocery Kart, supplies, \$48.10; Invoice Cloud, credit card fees, \$187.65; JEO, distribution upgrade, \$2,797.50; John Deere Financial, supplies, \$106.54; Kully Pipe & Steel Supply, steel, \$245.05; Matheson Tri-Gas, Inc., supplies, \$53.64; Mead Lumber, supplies, \$1,085.00; Municipal Energy Agency of NE, power purchase, \$621,712.49; Nebraska Municipal Power Pool, MEAN meeting, \$350.00, dues, \$1,858.01; Nebraska State Bank, bonds, \$99,488.00; One Call Concepts, Inc., monthly fee, \$50.64; Pracht's Ace Hardware, Inc., supplies, \$130.27; S & L Sanitary Services, trash fees, \$40.75; USA Blue Book, WWTP Maintenance, \$387.51; V-Bar Inc., repairs, \$1,214.00; Wenquist, Inc., maintenance, \$125.10; Wesco Receivable Corp., line supplies, \$14,574.36; Western Area Power Admin., power, \$19,337.28; Wanda Pace, tree removal, \$500.00; Total Bills = \$850,245.68.

Approval of Claims – April 9, 2018

Electric Department	\$	822,095.15
Water Department		8,046.38
Sewer Department		11,688.63
Power Plan		1,675.83

Billing

6,739.69
\$ 850,245.68

Moved by Chapin, seconded by Blackburn, to approve the policy to not accept American Express cards, and not accept a credit/debit card or e-check for any bill \$1,000 or over. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, Taylor, and Chapin. Nays: None. Motion carried.

Moved by Chapin, seconded by Brunken, to approve the purchase of a 2011 Dodge 5500 4X4 Bucket Truck for the Electric Department. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, Taylor, and Chapin. Nays: None. Motion carried.

Moved by Blackburn, seconded by Taylor, to approve deeming the red Ford Bucket Truck as surplus and having Red Iron put it on auction. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, Taylor, and Chapin. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Engineers are upgrading the SCADA system.
- They are trimming trees.
- There was an outage north of the Berean Church.
- Brent and Doug attended the MEAN meeting.

Darren Marten, Water/Sewer Superintendent:

- Darren has run into some problems with the sewer on South 13th Avenue.
- He has hired one person and has an opening for another person.

Moved by Taylor, seconded by Chapin, to adjourn the meeting at 1:20 p.m. Roll call vote: Ayes: Jacobson, Blackburn, Brunken, Taylor, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman