

**Board of Public Works
Meeting Minutes
April 8, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 8, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Brunken, to approve the Consent Agenda for April 9, 2019. Said motion includes approval of the Minutes of the March 25, 2019 Board Meeting, approval of Claims to Date, and March Treasurer's Report. Roll call vote: Voting aye: Chapin, Schall, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Barco Municipal Products, Inc., red marking paint, \$57.90; Broken Bow Municipal Utilities, bond transfers, \$49,997.00; Black Hills Energy, power plant gas, \$105.63; Cardmember Service, repairs & alarm system, \$69.32; City of Broken Bow, transfer & rent, \$52,637.63; City of Broken Bow Payroll Reimbursement, payroll, \$32,394.81; Cole Electric Company, repairs, \$490.00; Custer Public Power District, WWTP, \$2,978.32; Custer Transfer Station, fees collected, \$9,847.00; City of Broken Bow – Health Insurance, \$16,778.32; Eakes Office Solutions, supplies, \$39.89; Greg Krueger & Associates, Inc., office supplies, \$1,256.20; Grocery Kart, supplies, \$121.31; Hilti Inc., battery packs, \$583.05; Invoice Cloud, credit card expenses, \$88.40; JEO, sub-t line rehab, \$612.50; John Deere Finance, supplies, \$285.05; Jeremy Tarr, mileage, \$203.00; Kully Pipe & Steel Supply, pipe/iron, \$148.25; Mark Wells, filter, \$7.46; Mead Lumber Co, supplies, \$295.26; Mike's Small Engine Repair, chain saw parts, \$267.50; Municipal Automation & Control, well #17, \$3,264.00; Municipal Energy Agency of NE, power purchases, \$619,926.29; Nebraska Municipal Power Pool, conference & DEQ, \$1,150.00, dues, \$1,858.01; Nebraska Public Health Environmental Lab, water testing, \$527.00; One Call Concepts, Inc., locates, \$38.45; Pracht's Ace Hardware, Inc., supplies, \$209.38; S & L Sanitary Services, trash collections, \$30,223.15; Sargent Pipe Company, Inc., tube & dowel pins, \$196.00; Viaero Wireless, telephone, \$90.67; Wenquist, Inc., generator parts, \$17.74; Western Area Power Admin., power purchases, \$19,337.28; Total Bills = \$846,101.77.

Approval of Claims – April 9, 2019

Electric Department	\$	765,670.06
Water Department		16,545.85
Sewer Department		14,084.16
Power Plant		2,507.30
Billing		<u>47,294.40</u>
	\$	846,101.77

Discussion was held about the water leak at a house.

Discussion was held about overhead or underground for distribution upgrades. The Board requested pricing before a decision would be made.

Moved by Brunken, seconded by Schall, to approve Ordinance 1200, Secondary Electric Service Expense & Ownership. Roll call vote: Ayes: Schall, Jacobson, Blackburn, Chapin, and Brunken. Nays: None. Motion carried.

Moved by Chapin, seconded by Jacobson, to approve Ordinance 1201, Utility Locating. Roll call vote: Ayes: Jacobson, Chapin, Brunken, Blackburn, and Schall. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- Jeremy went to a NMPP Energy Annual Conference.
- They are working on small project.
- They are trimming trees.
- They are prepping for summer projects.
- They will generate on Thursday.

Darren Marten, Water/Sewer Superintendent:

- Myers' is cleaning the ponds.
- The sludge pump at the waste water treatment plant is fixed.
- The discharge to the Muddy Creek is eroding so they are going to work on fixing the erosion.
- They are fixing roads at the WWTP.
- Darren is getting prices for the Highway 2 project.
- Well #17 had a vibration.
- They are doing odds and ends maintenance.
- Mark Wells had shoulder surgery today, and he will work on the backflow surveys while he is on light duty.

Moved by Schall, seconded by Blackburn, to adjourn the meeting at 1:08 p.m. Roll call vote: Ayes: Blackburn, Jacobson, Schall, Chapin, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman