

Board of Public Works
Meeting Minutes
April 23rd, 2018

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 23, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Dan Jacobson. Absent: Jess Taylor. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Brunken, to approve the Consent Agenda for April 24, 2018. Said motion includes approval of the Minutes of the April 9th, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, and Chapin. Nays: None. Motion carried.

Aurora Cooperative, fuel filters, \$3.00; Bow Locksmith, keys, \$15.50; Broken Bow Municipal Utilities, postage, \$474.84; Cardmember Service, alarm system, \$5.95; Carquest of Broken Bow, supplies, \$622.24; CDW Government, Inc., SCADA, \$1,813.69; CenturyLink, phone, \$51.12; City of Broken Bow Payroll Reimbursement, payroll, \$28,269.35; Creative Signs, lettering, \$189.00; Culligan, salt, \$70.00; Custer County Chief, job posting, \$373.76, publication, \$137.35; Custom Body Company, Truck, \$42,000.00; Fiorelli Welding & Farm Equipment, repairs, \$48.15; Front Water Engineering, LLC, Hwy 2 extension, \$2,417.86; Gateway Motors, Inc., headlight, \$150.30; Granite Telecommunications, power plant phone, \$151.52; Hilti Inc., jackhammer, \$3,066.63; Holmes Plbg & Htg Supply Co., supplies, \$151.50; Hytorc, BTM Motor Repairs, \$799.96; Municipal Energy Agency of NE, RITA, \$3,727.60, power, \$599,513.97; Municipal Supply, of Nebr., supplies, \$873.74; McCrometer, pump repairs, \$975.19; Nebr. Dept. of Environmental Lab, operator license, \$150.00; Neofunds by Neopost, postage, \$400.00; NMC Exchange LLC, lift repairs, \$1,543.99; Obrien's Hardware, supplies, \$338.22; Platte Valley Laboratories, Inc., wastewater testing, \$1,187.50; Power Delivery Program, Inc., Wurm lineman test, \$40.00; Ryan Jones, boot allowance, \$100.00; Sage Payment Solutions, credit card fees, \$2,150.07; Shopko Stores Operating Co., supplies, \$22.98; Doug Staab, mileage & meal, \$270.44; Trotter Service, repairs, \$481.04; Viaero Wireless, telephone, \$90.71; Total Bills = \$692,677.17.

Approval of Claims – April 24, 2018

Electric Department	\$	656,869.41
Water Department		12,901.17

Sewer Department	11,489.49
Power Plan	1,524.84
Billing	9,838.14
Fuel Station	<u>54.12</u>
	\$ 692,677.17

Nancee Coufal, Finance Director, explained what she has found on credit card fees. The Board needs to decide if the customer will pay the fees or not.

Darren discussed water tap fees. Several possibilities were discussed. Moved by Blackburn, seconded by Jacobson, to bill for time and material up to \$2,500 limit on 1" line and anything above a 1" line is time and materials for water tap fees. Roll call vote: Ayes: Jacobson, Blackburn, Brunken, and Chapin. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug was absent.

Darren Marten, Water/Sewer Superintendent:

- Darren stated that the sewer line on South 13th will be run up the street. The neighbors were offered to have the line run through the backyards, and it was declined by one customer so the other customers don't have a choice.

Moved by Jacobson, seconded by Blackburn, to adjourn the meeting at 1:29 p.m. Roll call vote: Ayes: Jacobson, Blackburn, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman