

**Board of Public Works
Meeting Minutes
April 22, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 22, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Butch Brunken, and Bill Blackburn. Absent: Chad Schall. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for April 22, 2019. Said motion includes approval of the Minutes of the April 8, 2019 Board Meeting and claims to date. Roll call vote: Voting aye: Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Cardmember Service, alarm system & hotel, \$1,579.85; Carquest of Broken Bow, parts, \$64.26; Centurylink, phone service, \$183.84; City of Broken Bow Payroll Reimbursement, payroll, \$31,455.57; Cole Electric Company, repairs, \$418.99; Custer County Chief, publication, \$142.96; Great Plains Communications, Inc, internet, \$116.95; Granite Telecommunications, power plant phone, \$169.04; Jeffres Sand and Gravel, rock, \$4,801.30; Mead Lumber Co, supplies, \$734.29; Municipal Supply, of Nebr., water meters, \$5,054.26; Municipal Chemical Supply, super sudyzme, \$90.00; Neofunds, postage, \$400.00; Obrien's Hardware, supplies, \$135.50; Platte Valley Laboratories, Inc., wastewater testing, \$1,227.50; S & L Sanitary Services, trash fees billed, \$40.75; Sage Payment Solutions, credit card fees, \$1,346.55; Trotter Service, fuel & tire repair, \$178.59; V-Bar Inc., repairs, \$100.48; Wesco Receivables Corp., supplies, \$17,642.92; Total Bills = \$65,883.60.

Approval of Claims – April 22, 2019

Electric Department	\$	31,916.44
Water Department		19,348.81
Sewer Department		8,459.14
Power Plant		1,042.11
Billing		5,062.25
Fuel Station		54.85
	\$	<u>65,883.60</u>

Discussion was held about overhead or underground for distribution upgrades. The Board said that every site will be different and needs to be evaluated at the time by the Superintendent. The Board is leaning towards underground. The secondary to the house will be put in at no cost to the consumer, if the consumer hasn't requested underground electric.

Jeremy presented some items in the budget for the Board to look over. They include the electricity that the Electrical department pays for the street lights and the in lieu of tax payments.

Jeremy presented the results of a meter audit. He also discussed a customer that the meter had been made inactive in April 2016. The customer owes a sizable amount, and Jeremy will work out a payment plan with them.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are done trimming trees for the season.
- They are working behind the theater.
- There was an outage on North 18th Avenue last week.
- They generated on April 11th, and the engine tuned off on its own so they are scheduling another day to generate.
- They are preparing to work on bigger projects.

Darren Marten, Water/Sewer Superintendent:

- They have some water services to put in this week.
- The discharge to the Muddy Creek is eroding so they are going to work on fixing the erosion.
- They are getting ready for summer projects.

Moved by Blackburn, seconded by Brunken, to adjourn the meeting at 1:29 p.m. Roll call vote: Ayes: Blackburn, Jacobson, Chapin, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman