

**Board of Public Works  
Meeting Minutes  
April 11, 2016**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 11<sup>th</sup>, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Bill Blackburn, Gene Chapin, and Jess Taylor. Absent: Butch Brunken and Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Blackburn, to approve the Consent Agenda for April 11<sup>th</sup>, 2016. Said motion includes approval of the Minutes of the March 28<sup>th</sup>, 2016 Board Meeting, approval of Claims to Date, and Treasurer’s Report. Roll call vote: Voting aye: Chapin, Blackburn, and Taylor. Nays: None. Motion carried.

CenturyLink \$257.61; City of Broken Bow Payroll Reimbursement \$33,172.56; Colonial Research Chemical Corp. \$752.08; Computers Plus \$158.92; Custer County Chief \$75.20; Custer Public Power District \$3,964.47; Custer Transfer Station \$6.00; Eakes Office Solutions \$17.74; Electrical Engineering & Equipment \$2,497.21; Grainger \$442.37; Great Plains Communications, Inc. \$637.13; Grocery Kart \$235.85; Mead Lumber \$570.34; Mike’s Small Engine Repair \$50.00; Municipal Supply, Inc. \$7,759.85; Nebraska Municipal Power Pool \$1,939.63; Nebraska State Bank \$57,434.00; One Call Concepts, Inc. \$81.81; Paulsen, Inc. \$1,320.66; Pracht’s Ace Hardware, Inc. \$257.54; Power Solutions \$734.48; S & L Sanitary Services \$40.75; Trotter Service \$1,298.49; V-Bar Inc. \$2.86; Weathercraft \$6,195.00; Wenquist, Inc. \$227.99; Wesco Receivables Corp. \$3,955.27; Western Area Power Admin. \$26,865.36; Total Bills = \$150,951.17.

Approval of Claims – April 11 <sup>th</sup> , 2016	
Electric Department	\$ 111,098.68
Water Department	17,951.93
Sewer Department	12,678.50
Power Plant	1,396.75
Billing	<u>7,825.31</u>
	\$ 150,951.17

Nancee Coufal, Finance Director, spoke to the Board about the need to increase rates. She suggested that the Board look at the rates because she feels that the City is falling behind on breaking even. There is a scheduled rate increase for October, but the rates might need to be

increased before then. Gene asked that Nancee bring a spreadsheet with figures for the Board to see at the next meeting.

Dana from Front Water Engineering presented the estimates for drilling the test well for well #17. There were two quotes, one from Sargent Drilling and one from Downey Drilling. Moved by Blackburn, seconded by Taylor, to accept the bid from Sargent Drilling in the amount of \$16,550.00 for drilling a test hole for well #17. Roll call vote: Voting aye: Chapin, Blackburn, and Taylor. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that the Berean Church wiring is complete.
- The crew is currently working at Indian Hills and will move to Cherokee Lane next.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that his crew finished up North B Street.
- They will be boring between 6<sup>th</sup> Avenue and 8<sup>th</sup> Avenue.
- The hook-ups and tie-ins downtown on 8<sup>th</sup> Avenue are done.

At the next meeting on April 25<sup>th</sup>, 2016, the Auditors will present the Annual Audit Report to the Board, and Nancee will have figures on electric rates.

Moved by Blackburn, seconded by Taylor to adjourn the meeting at 12:56 p.m. Roll call vote: Ayes: Blackburn, Taylor, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman