

**Board of Public Works
Meeting Minutes
April 10, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 10, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, and Jess Taylor. Absent: Butch Brunken and Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Taylor, to approve the Consent Agenda for April 10th, 2017. Said motion includes approval of the Minutes of the March 27th, 2017 Board Meeting, approval of Claims to Date, and March Treasurer’s Report. Roll call vote: Voting aye: Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

Arrow Seed Company, Inc. \$82.89; Barco Municipal Products, Inc \$107.32; Broken Bow Municipal Utilities \$499.48; Carquest of Broken Bow \$8.93; CenturyLink \$131.75; City of Broken Bow \$45,176.94; City of Broken Bow Payroll Reimbursement \$31,204.25; Culligan \$8.75; Dutton-Lainson Company \$946.96; Eakes Office Solutions \$53.49; Electrical Engineering & Equipment \$269.81; EMC Insurance Companies \$2,500.00; Gateway Motors, Inc. \$28.08; Great Plains Communication, Inc. \$116.95; Grocery Kart \$140.14; HD Supply Waterworks \$3,794.22; JEO \$4,646.50; Mead Lumber Co \$245.94; Municipal Energy Agency of NE \$3,727.60; Mc2 Inc. \$1,322.07; Municipal Chemical Supply \$90.00; Nebraska Municipal Power Pool \$1,835.22; Nebraska Salt & Grain Co. \$1,223.90; Olsson Associates Engineering \$314.05; One Call Concepts, Inc. \$112.26; Pracht’s Ace Hardware, Inc. \$159.74; S & L Sanitary Services \$40.75; Safety-Kleen Systems, Inc. \$260.01; Shirts, Signs, Mugs & More \$120.96; Doug Staab \$502.87; Wenquist, Inc. \$98.86; Wesco Receivables Corp. \$1,615.90; Western Area Power Admin. \$22,691.74; Total Bills = \$124,078.33.

Approval of Claims – April 10, 2017

Electric Department	\$ 93,966.80
Water Department	12,501.24
Sewer Department	10,943.62
Power Plan	317.46
Billing	<u>6,349.21</u>
	\$ 124,078.33

Doug reported that he has figured out a way to repurpose the old light poles for the walk trail so the ACE Funds money can be used somewhere else. Moved by Blackburn, seconded by Taylor, to approve using the ACE Funds for the banners that will be placed along 10th Avenue and Highway 21. Roll call vote: Voting aye: Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

Doug stated that he had a cost estimate of \$350,000 for the substation design to break the overloaded circuits into four sections. He hopes to have the project finished this year.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that they are working at Arrow East this week.
- On the C Street project, they are ready to hook up services.
- Doug and Nancee are trying to figure out why numbers are not matching up on some reports. It appears that some people or businesses have not been properly billed for a few months.

Darren Marten, Water/Sewer Superintendent:

- Darren's crew is helping with some projects in the square.
- They are continuing with water testing on west highway 2.
- The discharge pipe is in at Well #17, and they plan to run a cement slab next week.
- They are going to hook up services on South 13th Avenue this week.
- They are working on a new service by the walk trail at Melham for water fountains and sprinklers.
- There are some issues with the Thelma Street lift station. A pump company is doing some design work to see what the pump really needs to be like.

The next meeting will be Monday, April 24th, 2017 at 12:30 p.m.

Moved by Taylor, seconded by Blackburn, to adjourn the meeting at 1:14 p.m. Roll call vote: Ayes: Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman